

Audit Conducted:	Maternity
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PROGRESS KEY		not due to commence
		no progress/worsening
		some progress, but risk/delay
		progress on track
		complete

Rec #	Recommendation	Auditor Priority Rating	Action	Comment/Status	Progress	Estimated Completion Date	Responsible Person
1	Review antenatal classes and information	High	Team Leader to review all documentation and brochures relating to antenatal classes.	This process is to ensure that the information being provided is relevant and up to date.		May 15	Midwifery Team Leader and Acute Services Manager
2	Education to antenatal midwives to ensure continuity of delivery	High	Team Leader to conduct education sessions to ensure both antenatal midwives are delivering the same information.	Ballarat Health Services to provide assistance with this. Education is underway		Jul 15	Midwifery Team Leader and Acute Services Manager
3	Promotion of Private Patient benefits	High	Midwives to ensure all private patients understand the benefits available to them.	Private patient benefits reviewed and updated		Complete	Midwifery Team Leader and Acute Services Manager
4	Reducing visiting hours	Med	To review visiting hours.	Visiting hours to be reduced to 10am to 12pm and 3pm to 8pm.		May 15	Midwifery Team Leader and Acute Services Manager
				All signage and documentation needs to be changed to reflect new hours.		May 15	
5	Provide a better understanding of domiciliary care and maternal and child health nurse role	Med	Midwives will give more comprehensive information in regards to these areas.	Information regarding domiciliary care		Jul 15	Midwifery Team Leader and Acute Services Manager
				Information regarding maternal and child health nurse			

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6	Provide a better understanding to consumers of EGHS midwifery model of care	Med	Midwives will explain the difference between EGHS' model of care and midwifery only model of care	This will be addresses in future antenatal classes. Education completed and process will be ongoing.		May 15	Midwifery Team Leader and Acute Services Manager
7	Midwives to encourage parents to discuss their individual preferences post birth with family and friends	High	Midwives to explain the importance of family and friends being aware of parent's preferences and visiting times.	This ensures better outcomes for all concerned. Education completed and process will be ongoing.		Apr 15	Midwifery Team Leader and Acute Services Manager
8	Review antenatal pamphlet	High	Update antenatal pamphlet	Ensure information in the pamphlet is correct and up to date		Complete	Midwifery Team Leader and Acute Services Manager
9	Physiotherapist to educate consumers on her role postnatally	High	Physiotherapist to inform classes that she only sees patients with issues following birth	Physiotherapist attends antenatal classes and informs patients that she will only see patients with issues following birth.		Complete	Physiotherapist
10	Lactation specialist available	High	To provide appropriate information from a qualified lactation specialist	Midwife currently completing lactation specialist course		Complete	Midwifery Team Leader and Acute Services Manager
11	Non midwifery staff to gain skills and knowledge to assist with patient care	Low	Provide appropriate training for general staff to assist midwives	Staff member will commence a Mothers and Babies course in Aug 15		Complete	Midwifery Team Leader and Acute Services Manager
12	Provision of in-service education	Med	Team Leader to provide in-service education	<ul style="list-style-type: none"> • Midwives to ensure patients have adequate explanation of all processes • Vital signs (unless otherwise stated) to be done on a pm, not during the night • Following LUSCS ensure the patient is appropriately supported Education completed.		Feb 15	Midwifery Team Leader and Acute Services Manager

Rec #	Recommendation	Auditor Priority Rating	Action	Comment/Status	Progress	Estimated Completion Date	Responsible Person
13	GP's to provide more information and explanation to patients	High	Manager Acute Service to discuss with GP/Obstetricians regarding feedback from consumer forum	GP's to: <ul style="list-style-type: none"> • Speak with patient as well as students when assessing patient • Fully explain procedures to patients and give patients and partners the opportunity to ask questions. • Promote shared care arrangements. • Encourage early booking in – 12-16 weeks. Process in place.		May 15	GP/Obstetrician Manager Acute Services