

FIRE & EMERGENCY STUDENTS

RESPOND RED	Fire/Smoke	EMERGENCY NUMBERS: ARARAT: 777 WILLAURA: 0-000
RESPOND ORANGE	Evacuation	
RESPOND PURPLE	Bomb/Arson	
RESPOND BLACK	Hold Up/Assault	
RESPOND GREY	Unarmed Violence	
RESPOND BLUE	Cardiac Arrest	
RESPOND BROWN	External Emergency	
RESPOND YELLOW	Internal Emergency	

FIRE ORDERS
AREA
On discovery of smoke/fire, staff are to respond using principles of RACE procedures.
Remove all persons from immediate danger – IF SAFE TO DO SO
Alert by dialling emergency No. Activate Manual Call Point Report to the Area Warden at the Congregation Point
Confine/contain fire – CLOSE the door
Extinguish the fire – IF SAFE TO DO SO
On being alerted by Fire Alarm system, staff are to report to the Area Warden at the Congregation Point for instructions, checking for smoke/fire enroute. RACE procedures are to be adhered to.



Objective

To provide you with an overview of EGHS

- **Fire procedures**
- **Area Wardens**
- **Evacuation Procedures**
- **Emergency Procedures**
- **Any Questions you may have**

Fire Procedures

EGHS works from a fire procedure called

R.A.C.E.

Each letter of R.A.C.E. stand for a procedure

R.A.C.E

- REMOVE
- ALERt
- CONTAIN/CONFINE
- EXTINGUISH

REMOVE

Remove people from the immediate threat area for example if a

- **Patients TV catches on fire**
- **Office computer catches on fire**

ALERT

- Ring Emergency Internal Number

Ararat **777**

Willaura **0-000**

- Activate Manual Call Point (Break Glass Alarm)



- Inform Area Warden

AREA WARDEN

- The Person in charge of the area at the time. They are responsible for organizing all persons within their area
- Identified by a Red Tabard
- They will activate fire procedure and the stages of evacuation
- They will be located at the

Congregation Point

Congregation Point

- The designated point where staff report to receive instructions from Area Warden in the event of an alarm being activated
- (normally reception and nursing areas)



CONFINE/CONTAIN

- In the event of smoke/fire close all windows and doors in threat area after Stage 1 Evacuation has taken place:

If safe to do so

EXTINGUISH

- Extinguish a small fire after appropriate evacuation Stages have been completed:

If safe to do so

Ways Of Putting Out a Fire



HOW TO USE A FIRE EXTINGUISHER

Remember **P.A.S.S.**

P - Pull the pin

A - Aim the nozzle

S - Squeeze the trigger

S - Sweep the fire



HOW TO USE A FIRE BLANKET

- Pull on the tabs to release the blanket
- Use the tabs and fold the blanket over your hands
- Place the blanket over the fire
- Turn off the heat source
- Leave in place until cool



How To Use A Fire Hose Reel

- Ensure the mains valve is turned on
- Unwind the hose (25 metres of hose)
- Turn on the valve nozzle
- Aim the spray at the base of the fire



Staff are trained to use fire
fighting equipment

if safe to do so

Each Building

**Has fire prevention systems
in place**

Smoke and Sprinkler Detectors

- **Smoke and sprinkler devices sense smoke issue and send a signal to the Fire Panel to alert persons in the building and the Fire Brigade.**



SMOKE DOORS

**All smoke doors
automatically release
and close when smoke
detectors and fire
panel alert.**



Manual Call Point



Fire Panel

- When the panel receives information from sensors eg smoke alarms, manual call points it activates the alarm bells/messages, fire doors. It also automatically contacts the Fire Brigade



FIRE ORDERS

AREA

On discovery of smoke/fire, staff are to respond using the principles of **R.A.C.E.** procedures.

Remove all persons from immediate danger - **IF SAFE TO DO SO**

Alert Activate Manual Call Point
Dial Emergency number 777
Report to Area Warden at Congregation Point

Confine/contain fire – CLOSE the door

Extinguish the fire – **IF SAFE TO DO SO**

On being alerted by Fire Alarm system, staff are to report to the Area Warden at the Congregation Point for instructions, checking for smoke/fire en route.

R.A.C.E. procedures are to be adhered to.

EVACUATION

What is an Evacuation

- **Evacuation refers to the orderly movement of people from a place of danger.**
- **Students, staff, volunteers, patients, residents, contractors and visitors are evacuated to a designated safe location**

EVACUATION

There is 3 stages of evacuation

- **Stage 1 Evacuation - *Immediate***

Evacuate immediate threat area

Authorisation

Any staff member

EVACUATION

- **Stage 2 Evacuation - *Lateral***
Evacuate beyond smoke doors

Authorisation

Area warden

EVACUATION

- **Stage 3 Evacuation – *Total***

Total evacuation of all persons in the threat building to allocated Emergency Assembly Areas

Authorization

Area warden in conjunction with the CFA and the Incident Controller

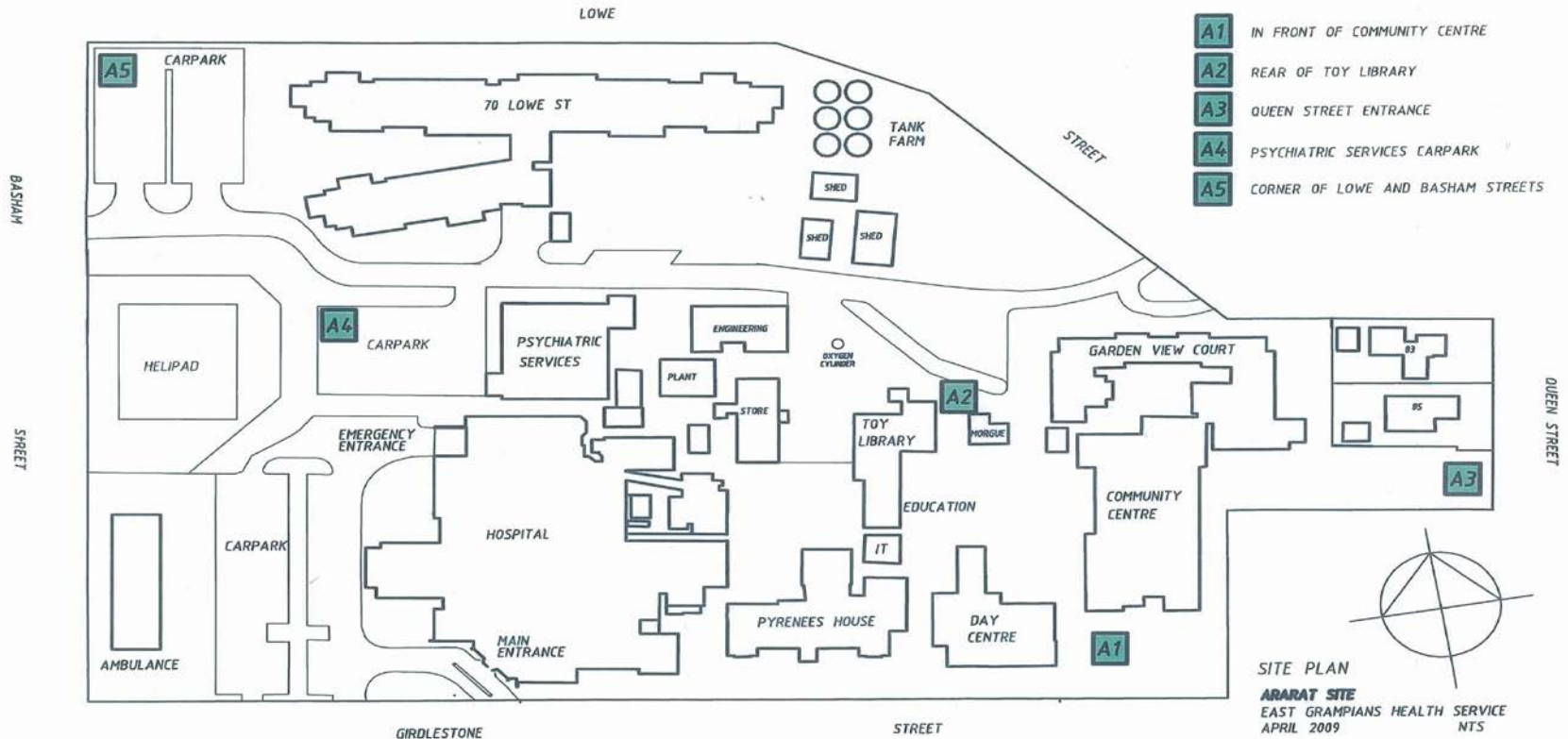
Emergency Assembly Area

- Designated external areas where all persons assemble in the event of a **Total Evacuation**.
- **Car Parks**












Assembly Areas

ASSEMBLY AREAS





EMERGENCY EXIT SIGNAGE

- All emergency exit paths are marked with designated signage



Ways to Evacuate







Beds



AI Bac Mat



At the Emergency Assembly Area

- **Complete evacuation lists**
- **Determine whether anyone is missing**
- **Report to Emergency Services if any person did not evacuate**
- **Ensure evacuees are safe and kept in a group**



BUILDING RE-ENTRY

DO NOT allow anyone to re-enter the building until the

‘All Clear’

has been declared from Emergency Services



EVACUATION PLAN

Department:	70 LOWE STREET	Contact Extension: 29323
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Order of evacuation:	Ambulant persons Semi-ambulant persons Non-ambulant persons
Stages of evacuation:	1. <u>Immediate</u> - Evacuate all persons from immediate danger 2. <u>Lateral</u> - Evacuate all persons beyond smoke/fire door 3. <u>Total</u> - Evacuate all persons to the designated Assembly Area

CONGREGATION POINT *Main Reception*

EVACUATION ROUTE

Via all exits

A census list is to be in the possession of the first person evacuated via each route

ASSEMBLY AREA/S

Via North Main Exit – Assembly Area A5 – Cnr Lowe & Basham Sts
All other exits – Assembly Area A4 – Psychiatric Services Car park

Check all rooms have been vacated:

Place an object near each doorway i.e.: chair, to indicate the room has been checked.

Conduct a census check at Assembly Area and contact Hospital Incident Controller to advise of evacuation and status.

Resources



EMERGENCY RESPONSE

Emergency Codes

- Red - Fire/Smoke
- Orange - Evacuation
- Purple - Bomb or Arson Threat
- Black - Hold up or Assault
- Grey - Unarmed Violence
- Blue - Cardiac/Respiratory Arrest
- Brown - External
- Yellow - Internal

- **Each Code has a response team set up**
- **For Example**
- **Code Blue Medical Team**
- **Code Grey Unarmed Violence Team**

These teams are activated by our Emergency numbers

Ararat 777

Willaura 0-000

Code Blue Outside of the main hospital is ambulance 0-000

This call goes through to our Emergency phones in Front reception and IPU



The phone is answered by the Communication Officer

You tell them the Code and the location

- **They will then relay the emergency code and area over the public address system to activate the team**

- **Example**

Code Blue IPU

Code Grey Community Centre

Code Grey (Unarmed Violence)

- If you are threatened with a violent situation
- Ring **777** the Communication officer will activate the Code Grey team
- Activate the 'duress' button



Resources

- Fire Safety Control centre
- Emergency Manual
- Evacuation Plans
- Fire orders
- You are here maps
- Assembly point map
- EGHS Intranet (Fire & Emergency)

East Grampians Health Service - Home - Windows Internet Explorer

File Edit View Favorites Tools Help

http://intranet/Applications/Home.aspx

East Grampians Health Service - Home

East Grampians Health Service

Welcome Dayle Smith | My Site | My Links

This Site: East Grampians Heal

Home Applications Corporate Internet Site Google Shared Drive Telephone Directory

East Grampians Health Service > Applications > Home

Home

View All Site Content

Intranet

- Administration
- Bushfire & Heatwave
- Clinical Services
- Committees
- Compliments and Concerns
- Cultural Diversity
- Documents
- Education/Pyrenees House
- Emergency & Security
- Finance
- Human Resources
- Information Technology
- Library
- OH&S
- Publications
- Quality and Risk
- Staff General Information
- Support Services
- NSQHSS Accreditation for Staff

Sites

Recent Changes

- Home
- Chemwatch

View All Pages

Applications

- AVIARC Rostering System
- CasConnect
- Chemwatch
- Cisco Phone System - Manage Phone
- Clinicians Health Channel
- Continuous Improvement Register
- Cyberscience
- E Learning
- FMIS Financials - Oracle
- Footy Tipping
- iPM - iSoft
- Maintenance Requisitions
- PaperCut
- Pay Office Kiosk
- Rims
- RiskMan - VHIMS
- Tandberg Management Suit (TMS) - Video Conferencing Bookings

Emergency & Security

Local intranet | Protected Mode: Off

100%

2:45 PM
13/09/2013



View All Site Content

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emergency & security

Brochures



Forms



Policies



Resources



Emergency Reports



Dayle Smith
Environmental Services, Fire &
Emergency Coordinator
☎ 29401
dayle.smith@eghs.net.au

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WILLAURA: 0-000

On Alert emergency response training e-learning



Questions Please